

Appendix – Brussels Producer (Local Staff Contract)

There may be sub-sets of the generic job described above which require additional technical skills. This appendix to the generic job description can be developed to cover such situations.

Division	Newsgathering
Reports to (title)	Europe Bureaux Editor
Location base	Brussels

Organisation structure	
<p>BBC News brings together Network News, English Regions and Global News’ English and Language Services to serve a large variety of audiences in the UK and around the world on many platforms.</p> <p>At the heart of this structure, BBC Newsgathering provides news reports, pictures and audio material to all BBC News programmes and services - both in the UK and internationally - in English and other languages.</p> <p>Brussels is the hub bureau for BBC News in Europe and provides and manages the BBC’s coverage of the European Union and its institutions as well as breaking news and social, cultural and political trends throughout continental Europe. The Brussels producer works as part of a team of around a dozen journalists and is expected to operate both independently and with correspondents and camera crews according to need. Much of the work is based in Brussels and Strasbourg where the main institutions of the EU are headquartered, but some travel – often at short notice – can also be expected.</p>	

Additional job specific responsibilities and accountabilities
<ul style="list-style-type: none"> • The producer will have some experience and be able to produce high quality reports for TV, radio and online tailored for different audiences. • You’ll be good at spotting news stories from a wide range of sources and across a wide agenda beyond just political news. • You’ll have the necessary technical knowledge including, for example, editing packages for radio, with training and support provided to add to your existing skills. • You will be focused on delivering engaging bespoke text and video for digital platforms. • You will be enthusiastic about reporting a wide range of political, economic, social and cultural stories from across Europe and be knowledgeable about current events. • You’ll be interested in and knowledgeable about the institutions of the European Union and able to monitor their work. • Fluency in English is essential and being able to communicate at a high level in at least one other EU language will be a distinct advantage. • You will be well organized and able to help plan coverage, maintain diaries of news stories and track future events. • You will be able to work collaboratively with colleagues from a variety of different

JOB DESCRIPTION



backgrounds and will be confident in communicating with those outside the BBC.

- There may be regular travel away from home base and flexible working is required given the unpredictable nature of news stories.

Approval	
Manager	Richard Colebourn
HR Business Partner	Heba Youssef
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