

<b>Job title</b>	<b>Researcher TBILISI (Iran)</b>		
<b>Job family</b>	<b>Editorial</b>	<b>Grade</b>	<b>N/A</b>

**Job purpose**

**DEPARTMENT BRIEF**

BBC Monitoring (BBCM) provides news and information based on our monitoring of open source media from over 150 countries in more than 70 languages. It is an important part of the BBC's newsgathering operation, with journalists based in the UK and in international bureaux, and provides content for a range of BBC platforms.

Our extensive operation enables us to provide insightful and reliable coverage of political, economic, security and media news.

Our round-the-clock monitoring of TV, radio, press, digital media and news agencies is also provided to commercial clients and the UK and US governments.

**JOB PURPOSE**

- To monitor TV, radio, newspapers and social media in Iran and produce tip-offs, news updates, media reviews and background information.
  - To maintain an up-to-date database of personalities, organisations and source information from a range of countries, including Iran, using the best technology for gathering and organising information.
  - To feed into the news agenda for the day, identifying new ways to deliver content relevant to all BBCM's users.
  - To collaborate with other BBCM journalists on creating engaging and innovative products.
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- To come up with new and creative ways of telling stories and think of the best ways to integrate video, images, graphics and data into BBCM's products in order to have a powerful visual impact.

**Key responsibilities and accountabilities**

- Produce timely tip-offs, media reviews, basic news updates and background information based on the monitoring of vernacular sources from Iran
- Maintain a database of personalities, organisations and source information from a range of countries including Iran
- Play a role in the planning and strategic development of research as appropriate
- Work with colleagues to select and edit audio and video clips as required

- Contribute story ideas and new angles on emerging narratives and long-running stories, including from a data perspective
- Actively seek feedback from BBCM's users on our research offering; work with the Editorial Lead and the rest of the team to interpret this and respond in a timely manner
- Work collaboratively with colleagues in BBC Monitoring and across the BBC, on regular output and bespoke products
- Ensure all output produced adheres to the highest journalistic standards and is consistent with BBC editorial guidelines

**Knowledge, skills, training and experience**

**Essential**

- An excellent level of spoken and written English and Persian (Farsi)
- An interest in international news and media developments in Iran
- News judgment and the ability to spot a story
- Ability to communicate effectively and to present complex information and ideas clearly and concisely
- Experience of carrying out tasks where attention to detail was particularly important
- Willingness and enthusiasm to embrace new ways of working and new technology
- Ability to understand and identify the needs of BBCM users

**Desirable**

- Additional language skills
- Understanding BBCM's user groups and target markets
- A thorough knowledge of all the requirements of the BBC's editorial policy
- Experience as a journalist
- Expertise in the collection, processing, analysis and visualisation of data (possibly including basic programming skills)
- Content creation and video shooting/editing skills

**Competencies**

*The following competencies (behaviours and characteristics) have been identified as key to success in the job. Successful candidates are expected to demonstrate these competencies.*

**Editorial Judgment** - demonstrates balanced and objective judgment based on a thorough understanding of BBC editorial guidelines, target audience, team and department objectives. Makes the right editorial decisions under pressure, taking account of conflicting views where necessary.

**Planning and organization** - able to think ahead in order to establish an efficient and appropriate course of action for self and others. Prioritizes and plans activities taking into account all the relevant issues and factors such as deadlines, staffing and resources and team priorities. Juggles priorities under pressure.

**Collaborative working** - Works in partnership and actively collaborates with colleagues in

the team. Recognizes shared objectives and priorities, and works co-operatively to achieve them, putting them before personal preferences and objectives. Works co-operatively with others in physical and virtual teams, as opposed to working separately or competitively.

**Creative Thinking** - able to transform creative ideas into practical reality. Can look at existing situations and problems in novel ways and come up with creative solutions.

**Communication** - able to get one's message understood clearly by adopting a range of styles, tools and techniques appropriate to the audience and the nature of the information.

**Resilience** - manages personal effectiveness by managing emotions in the face of pressure, set backs or when dealing with provocative situations. Demonstrates an approach to work that is characterized by commitment, motivation and energy. Is willing to accept and act on feedback.

**Flexibility** - adapts and works effectively with a variety of situations, individuals or groups. Able to understand and appreciate different and opposing perspectives on an issue, to adapt an approach as the requirements of a situation change, and to change or easily accept changes in one's own organization or job requirements. Recognizes that change and uncertainty is the norm.

**Job impact**

*Decision making*

- A Researcher is expected to select stories and sources which provide unique insights to BBCM's users (under the guidance of the Editorial Lead and the Senior Digital Journalist); legal issues, such as libel, should be referred up
- To effectively carry out this role, a Researcher must engage with colleagues in BBCM, and the wider BBC – both via email but also face-to-face. There may be need to travel to the UK or in the region
- A Researcher may be expected to have contact with BBCM's government and commercial users to better understand their needs and how to improve the service BBCM provides
- A Researcher needs to be proactive and constantly coming up with creative ideas to best tell the stories from the region, particularly with a focus on data-driven journalism; ultimate decision-making about the content and format of the output sits with the Editorial Lead
- The work of the Researcher will be reviewed by the Editorial Leads and other senior journalists

**Other information**

**For Reward team use only**

Job Code

Definition:

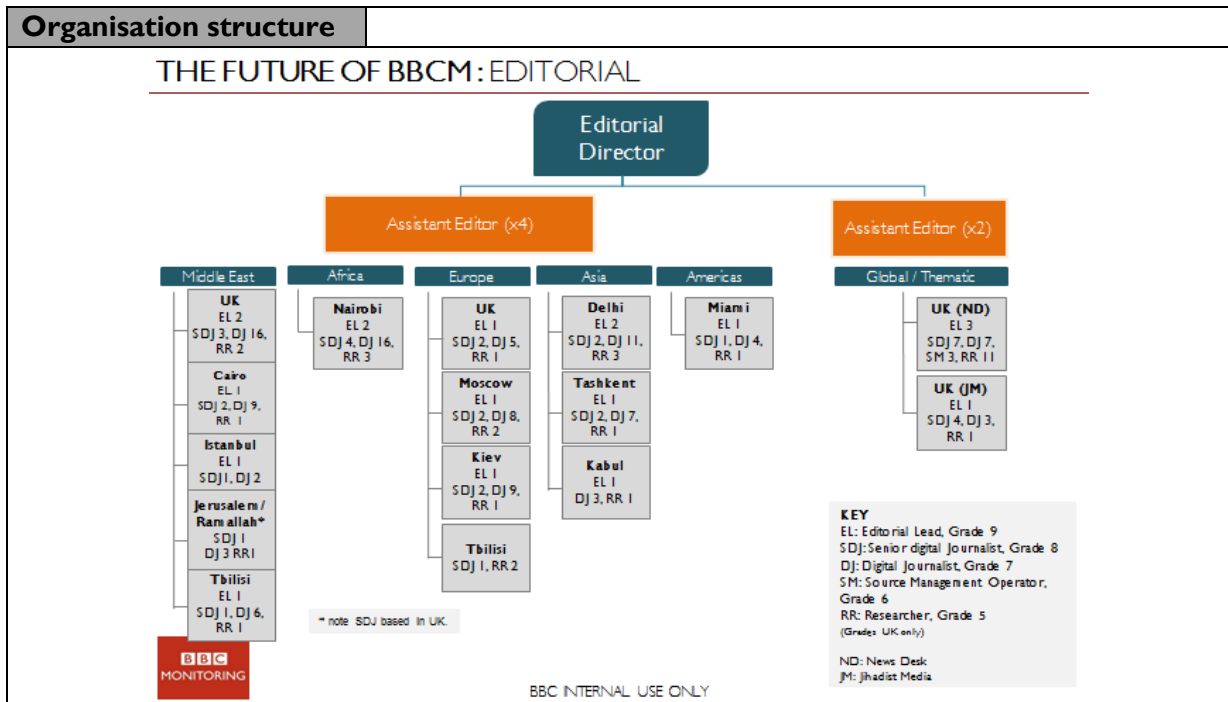
Content / Content Support / Support

*This job description is a written statement of the essential characteristics of the job, with its principal accountabilities, incorporating a note of the skills, knowledge and experience required for a satisfactory level of performance. This is not intended to be a complete, detailed account of all aspects of the duties involved.*

**Appendix**

There may be sub-sets of the generic job described above which require additional technical skills. This appendix to the generic job description can be developed to cover such situations.

<b>Division</b>	<b>BBC Monitoring, WSG, News</b>
<b>Reports to (title)</b>	<b>Editorial Lead</b>
<b>Location base</b>	<b>Tbilisi</b>



<b>Approval</b>	
<b>Manager</b>	John Horan/Alice Martin
<b>HR Business Partner</b>	Heba Youssef
<b>Date</b>	<b>20180618</b>