

Job title	Video Journalist		
Job family	Journalism	Band	C

Job purpose

The purpose of the role is primarily to initiate, gather and produce material for news, current affairs and general programming. Routinely self-shooting and editing complete packages for use across multiple platforms.

Key responsibilities and accountabilities

The main focus of the Video Journalist role is to routinely self-shoot and edit complete news packages, or equivalent. The post holder will also be expected to undertake any of the key responsibilities included below:

- Use a range of video, audio and digital equipment and information technology to research, write, shoot, assemble, edit and deliver outputs in the appropriate medium, to the highest professional standards – recognising the distinct requirements of different types of output.
- Routinely self-shoots and edits complete packages.
- Routinely fulfills duties unsupervised.
- May be required to present the content on radio, TV or online. This might be live or recorded.
- May include the production and presentation of programmes. This might be live or recorded.
- Exercise editorial judgment in developing story ideas and producing accurate and impartial journalism.
- To undertake pre- and post-production and studio work, live and pre-recorded. Use a range of video, audio and digital equipment and information technology to research, write, assemble, edit and deliver programmes in the appropriate medium, to the highest professional standards.
- To liaise closely with other team members and with other departments in the BBC, to ensure that output material is shared, duplication is avoided, and best practice is upheld.
- Take a lead within a team setting or on delivering a specific piece of journalism or project as appropriate.
- To tailor different news treatments for different audiences ensuring that the output reflects the audiences we serve.
- To prioritise and plan activities taking into account all the relevant issues and factors such as deadlines, staffing and resources available.
- To produce engaging packages through a range of production skills.
- Delivering to tight deadlines while maintaining the highest editorial standards.
- Willing and adept at passing on skills through training and mentoring.
- At all times to carry out duties in accordance with the BBC health and safety policy.

--

Knowledge, skills, training and experience

Essential

- Ability to gather and prepare audio and video material for use on any service, recognising the distinct requirements of different types of output, self-shooting and editing routinely as the main focus of the role.
- Significant recent experience as a journalist, with a good knowledge of production techniques – especially self-shooting and editing.
- Demonstrates sound editorial and policy decisions based upon a clear understanding of the BBC's distinctive news agenda, the requirements of news and current affairs coverage and the audience.
- Strong record of originating and developing stories for news programmes.
- Ability to use technology as required, gathering material for broadcast.
- Understands how a team works effectively.
- Able to build and maintain effective working relationships with a range of people.
- Demonstrates a commitment to improving diversity in the BBC and understands how individual differences can benefit the BBC.
- Effective planning and organising skills, ability to concentrate on several areas of work at one time, delivering consistently to deadlines and reacting positively to changes and conflicting priorities.
- Ability to write creatively in an engaging manner, adapt, produce and translate with accuracy, clarity and style appropriate to differing audiences and forms of media suitable for multimedia output.
- The flexibility and adaptability to sustain performance, particularly under pressure to meet deadlines and changing priorities and circumstances.
- An understanding of health and safety procedures and how they apply to broadcasting.

Job impact

Decision making

High level of responsibility and decision making; able to operate alone.

No managerial responsibility. May be informally supported by junior staff i.e. Researchers, Coordinators and Assistants.

Scope

Covers a wide range of journalism activity, producing news content and supporting the production and presentation of programming.

Other information

For Reward team use only

Job Code	
Definition:	Support

This job description is a written statement of the essential characteristics of the job, with its principal accountabilities, incorporating a note of the skills, knowledge and experience required for a satisfactory level of performance. This is not intended to be a complete, detailed account of all aspects of the duties involved.

Appendix

There may be sub-sets of the generic job described above which require additional technical skills. This appendix to the generic job description can be developed to cover such situations.

Division	World Service Languages, Asia Region
Reports to (title)	BBC News Nepali News Editor
Location base	Nepal

Organisation structure	BBC World Service produces news content for millions of people in English and 42 other languages. 16 of those language services make up the Asia Region and BBC News Nepali is one of them, producing journalism in Nepali language. We are looking for a Video Journalist to help lead the newsgathering operation and grow digital reach in the market.
-------------------------------	---

Role Responsibility	The Video Journalist will be responsible for gathering and producing original video for our Facebook and YouTube platforms as well as overseeing live video for our regular interactive programmes. The successful candidate must have experience in creating and curating social and digital content in Nepali language, as well as a good feel for strong and distinctive stories.
----------------------------	--

Additional job specific responsibilities and accountabilities	
	<ul style="list-style-type: none"> • You must have fluency in written and spoken Nepali language and a high comprehension of English is an advantage. • Responsible for originating creative and innovative ways of storytelling and implementing them for BBC News Nepali, especially for consumption on Facebook and YouTube. • Where required, remote produce social and digital content produced by stringers so that the final output is of highest quality. • Able to build and maintain effective working relationships with a range of people for video gathering in Nepal and the target area. • To ensure that BBC News Nepali’s social media and digital content adheres to the standards of excellence and efficiency required of the BBC World Service Group, and complies fully with the BBC's editorial guidelines and objectives.

- To liaise closely with other team members and with other departments in the BBC to ensure that output material is shared, duplication is avoided, and best practice is upheld.
- Knowledge of Nepal's current affairs, social life, and Nepali language as first language, ability to edit video contents including texts, captions and graphics in that language.
- You will be expected to work flexibly.

Approval	
Manager	Jitendra Raut, News Editor
HR Business Partner	Ruchika Karakoti
Date	02/03/2021