

Job Description

Job Title: Business Producer

Department: Economics and Business Centre, BBC Newsgathering

Base: Mumbai

Contract: Local Hire, Full-time, Continuing

Reports to: Singapore Bureau Editor

About Us

The Economics and Business Centre is part of BBC Newsgathering – which provides news reports for television, radio and online/mobile platforms both in the UK and internationally.

We report stories of regional and global importance, providing insightful analysis for audiences in English and local languages. We have the highest editorial and technical standards.

The India business team has staff in Mumbai and Delhi and they regularly travel around the country and region. They report on news events as well as their own exclusive stories and interviews. There is a strong focus on experimenting with new forms of story-telling for digital audiences and providing analysis of the major themes in global business and economics.

Job Purpose

Support the India business reporters and production team as you drive the editorial agenda and manage coverage requests from all BBC programmes and outlets.

Co-ordinate the reporting of business news from India (and South Asia when required) and clearly communicate coverage plans.

Main point of contact across the BBC for the India business team and Mumbai bureau. To liaise closely with teams based in Delhi, Singapore and London.

Work with the India business reporters to make decisions on treatments, content and scripting, ensuring their reports are of the highest quality and meet BBC editorial standards and guidelines and all legal requirements.

Manage the India business team's HR needs and ensure they have relevant and up to date training. Responsible for addressing all technology and logistics needs. Liaise with administrative and technical colleagues, senior management and outside suppliers as necessary.

Apply the BBC's health and safety guidelines and ensure the India business team works within the requirements at all times.

Please note this is not an on-air or reporting role.

Requirements

Significant experience as a journalist in television, radio or online. Experience producing video news reports is required.

An outstanding knowledge of business and economic affairs, particularly in South Asia, and excellent news judgement.

A demonstrable understanding of the requirements of TV, radio and online/mobile journalism.

Ability to work cooperatively within a small team of journalists when under pressure. Flexibility and willingness to work unpredictable hours and to travel at short notice.

Fluency in spoken and written English is compulsory, another Indian language is an advantage.

Experience, Skills and Abilities

A proven ability to generate original ideas and identify stories and trends. The skill to turn them into compelling content which will engage non-specialist audiences around the globe.

Original journalism is a key part of this job. You will need a wide range of contacts and the ability to use them to find stories before they appear on other outlets.

Good writing skills and an understanding of the importance of impartiality and journalistic values.

Creative thinking to generate treatments which surprise and engage the audience.

Proven editorial judgment and flair and the ability to make valid decisions quickly.

Knowledge of different BBC programmes and platforms and their requirements.

An understanding of social media, how it can be used to enhance news coverage and an awareness of how mobile news content is transforming storytelling.

High level of interpersonal skills, including experience in giving negative feedback in a constructive and useful manner.

Awareness of the BBC's Editorial Guidelines, and commitment to the editorial aims of BBC News. Knowledge of the law as it affects broadcasting & online journalism.

Knowledge of Health and Safety principles and the ability to appreciate and participate in BBC policies on Equal Opportunities, Producer Choice, Multi-skilling and Multimedia working.

Competencies

Imagination / Creative Thinking Translates news and current affairs into high quality programming through a detailed understanding of the requirements of the broadcast media and possession of the necessary writing, directing and reporting skills.

Planning and Organising Is able to think ahead in order to establish an efficient and appropriate course of action for self and others. Prioritises and plans activities taking into account all the relevant issues and factors such as deadlines, staffing and resources requirements.

Resilience Can maintain personal effectiveness by managing emotions in the face of pressure, setbacks or when dealing with provocative situations. Can demonstrate an approach to work that is characterised by commitment, motivation and energy.

Influencing and Persuading Ability to present sound and well-reasoned arguments to convince others. Can draw from a range of strategies to persuade people in a way that results in agreement or behaviour change.

Managing Relationships and Team working Able to build and maintain effective working relationships with a range of people. Works cooperatively with others to be part of a team, as opposed to working separately or competitively.

Editorial Judgement Makes the right editorial and policy decisions based upon a clear understanding of the BBC's distinctive news agenda, the requirements of news and current affairs coverage as well as those of the programme departments.