

## BBC World Service

### Job Description

Position: Reporter  
Location: Khost, Afghanistan  
Contract: 12 months  
Job Type: Full Time

#### Job introduction

BBC Afghan Service broadcasts in Pashto and Dari for audience in Afghanistan and Pakistan on television, radio and online as well as interactive services. Our service is the quality news, current affairs and information channel of choice to the Pashto and Dari speaking regions. Our Newsgathering operation is at the heart of the service and we provide content for all platforms of the highest possible editorial and technical standard. Therefore, we serve BBC Afghan Service Radio, Online and Pashto TV with a range of video/audio/text output.

#### Job Summary

Working under mentorship of Planning and Commissioning Editor in London and the Kabul Bureau Editor, you will be required to gather news, conduct interviews, and produce features for Radio, Online and Pashto TV.

Accountable to the Editors, the reporter will receive instructions from the editors and senior producers in Kabul, and will be assigned to perform duties relevant to job description. This position consists of three elements production, reporting, and newsgathering.

#### Duties and responsibilities

- Research, explore and share ideas for Radio packages
- Write reports for Radio, TV and Online
- Contribute to editorial meetings
- Generate news stories
- Coordinate with London and Kabul colleagues ahead of the transmissions
- Demand briefing
- Translate and transcript work done in Dari to Pashto vice versa

#### Reports:

- Gather news and prepare reports
- Be responsible for the quality of reports technically and materially, making pre-recorded or live interviews, provide actualities
- Hand over reports or packages a head of transmission to Kabul and London teams

#### Required knowledge & experience

1. Extensive experience of daily reporting as a radio reporter with experience of live broadcasting.
2. Fluency in both written and spoken Pashto with the ability to communicate effectively in Dari.
3. Practical evidence of outstanding journalistic experience with the ability to identify good newsworthy stories.
4. Good story-telling skills and an understanding of a variety of formats for radio, Online and TV

5. Good knowledge of English is preferred
6. Must have a keen interest in news and current affairs and an empathy with the aims and objectives of news and current affairs.
7. A sound understanding of local, Afghan and regional politics.
8. Ability to work and remain calm under pressure. To use initiative to meet programme deadlines.
9. Drive, positive hardworking attitude and a passion for news and current affairs.
10. IT skills and the ability to type in Pashto and Dari.
11. A high level of communication skills, including an enthusiasm for working as part of a dynamic team.
12. Ability to self manage hours of work where appropriate and to allocate resources to provide the most effective.

## COMPETENCIES

*The following competencies (behaviours and characteristics) have been identified as key to success in the job. Successful candidates are expected to demonstrate these competencies.*

**Editorial Judgement** - Makes the right editorial and policy decisions based upon a clear understanding of the BBCs distinctive news agenda, the requirements of news and current affairs coverage as well as those of the programme departments.

**Creative Thinking** - able to transform creative ideas into practical reality. Can look at existing situations and problems in novel ways and come up with creative solutions.

**Planning and organisation** - able to think ahead in order to establish an efficient and appropriate course of action for self and others. Prioritises and plans activities taking into account all the relevant issues and factors such as deadlines, staffing and resources.

**Communication** - able to get one's message understood clearly by adopting a range of styles, tools and techniques appropriate to the audience and the nature of the information.

**Influencing and persuading** - able to present sound and well reasoned arguments to convince others. Can draw from a range of strategies to persuade people in a way that results in agreement or behaviour change.

**Managing relationships and team working** - able to build and maintain effective working relationships with a range of people. Works co-operatively with others to be part of a team, as opposed to working separately or competitively.

**Developing Others** - able to recognise potential (managerial, professional, artistic or otherwise) and is willing to foster the development of that potential. Creates a climate in which potential can be realised.

**Resilience** - manages personal effectiveness by managing emotions in the face of pressure, set backs or when dealing with provocative situations. Demonstrates an approach to work that is characterised by commitment, motivation and energy.

**Flexibility** - adapts and works effectively with a variety of situations, individuals or groups. Able to understand and appreciate different and opposing perspectives on an issue, to adapt an approach as the requirements of a situation change, and to change or easily accept changes in one's own organisation or job requirements.