

<b>Job title</b>	<b>Field producer</b>		
<b>Job family</b>	<b>Journalism</b>	<b>Proposed band</b>	<b>C</b>

<b>Job purpose</b>
<p><b>This is a key role to boost our original journalism for BBC News and BBC Africa output. Responsible for producing stories of high impact which may include scripting, editing, filming and presenting for a range of programmes on BBC Africa and BBC News.</b></p> <p><b>The ideal candidate will have a good track record in news production for digital, TV and radio.</b></p>

<b>Key responsibilities and accountabilities</b>
<ul style="list-style-type: none"> <li>• To produce in the field news team who are needing to deliver breaking news to main BBC News output, which may include producing, researching; writing; video/radio editing and leading a deployment, sometimes in hostile environments, but always fully observing the BBC Editorial Guidelines.</li> <li>• Alert editors to breaking news and be ready to file accurate, immediate on the spot reports and present, as soon as possible. Check and advise against coverage when necessary.</li> <li>• Develop and use all formats and platforms available to tell the story in the most appropriate way and in particular developments in social media to deliver our journalism to audiences.</li> <li>• Supply items for the news diary, coming up with a stream of realistic coverage ideas and working collaboratively with other BBC reporters and producers in the field/region.</li> <li>• Provide regular advice on news developments, guidance on agency or newspaper stories and briefings on government policies.</li> <li>• To gather material for broadcast on news topics and events which is reflective of the audiences we serve</li> <li>• Maintain regular and clear communication with the Editors ensuring everyone is briefed on own movements and contact numbers at all times throughout the assignment.</li> <li>• Delivering to tight deadlines while maintaining the highest editorial standards</li> <li>• At all times to carry out duties in accordance with the BBC Health and Safety policy</li> </ul>

<b>Knowledge, skills, training and experience</b>
<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Experience of live broadcasting, including live breaking news, on what technical needs this entails.</li> <li>• Proficiency in the use of broadcast equipment and delivering for multimedia platforms.</li> <li>• Good journalistic instincts on what’s a good story and how best to tell it.</li> <li>• Demonstrates balanced and objective judgement based on a thorough understanding of BBC Editorial guidelines, target audience, programme and</li> </ul>

department objectives. Makes the right editorial decisions, taking account of conflicting` views where necessary.

- A demonstrable interest in new media which will include knowledge of how to exploit a story for digital and proven skills in generating original newsgathering. Filming and video editing experience (FCP or similar) is desirable.
- Work collaboratively with other Reporters and producers across Africa
- Ability to convey story and programme ideas and to contribute fully to the planning process
- Demonstrates a commitment to improving diversity in the BBC and understands how individual differences can benefit the BBC. Awareness on the 50/50 programme is expected.
- Able to get one’s message understood clearly by adopting a range of styles, tools and techniques appropriate to the audience and the nature of information.
- The flexibility and adaptability to sustain performance, particularly under pressure to meet deadlines and changing priorities and circumstances. A strong understanding of efficient workflows is expected, where delivering with urgency but with quality is fully understood.
- Experience in working as a producer in hostile environments is a plus.
- An understanding of Health & Safety procedures and how it applies to broadcasting

**Job impact**

***Decision making***

Able to operate under pressure to meet strict broadcasting deadlines, in difficult conditions.

Able to work in a team collaboratively and plan adequately to deliver content for multiple platforms according to the needs of BBC News.

***Scope***

A field producer who will work with experienced and junior correspondents in Africa, to provide strong production support for delivering news and original journalism. Awareness of the demands of the current digital market is a plus. Knowledge of the editorial agenda across Africa is a must.

***Editorial***

The successful candidate will have the necessary skills to be able to deliver news when and where it happens, on time. But the successful candidate will also have an interest in pushing the editorial agenda towards lesser covered themes in Africa, which are (as proven by audience research) very important to our audiences, like the impact of climate change, big social changes, new and unreported conflicts, or purely issues that are of wide interest to underserved audiences, like women or young people.

<b>Other information</b>	
<b>For Reward team use only</b>	
Job Code	
Definition:	

*This job description is a written statement of the essential characteristics of the job, with its principal accountabilities, incorporating a note of the skills, knowledge and experience required for a satisfactory level of performance. This is not intended to be a complete, detailed account of all aspects of the duties involved.*

Appendix

There may be sub-sets of the generic job described above which require additional technical skills. This appendix to the generic job description can be developed to cover such situations.

<b>Division</b>	<b>BBC News</b>
<b>Reports to (title)</b>	<b>Vladimir Hernandez, Africa Bureaux Editor, BBC Newsgathering &amp; Becky Lipscombe, BBC News Senior Producer in Johannesburg</b>
<b>Location base</b>	<b>Johannesburg</b>

<b>Organisation structure</b>	

<b>Approval</b>	
<b>Manager</b>	<b>Vladimir Hernandez</b>
<b>HR Business Partner</b>	Andrea Vogel

**JOB DESCRIPTION**



<b>Date</b>	<b>October 3, 2019</b>
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