

## **Job Description**

**Job Title:** Producer

**Department:** Economics and Business Centre, BBC Newsgathering

**Base:** Mumbai

**Contract:** 16 months

**Reports to:** Senior India Business Producer

### **About Us**

The Economics and Business Centre is part of BBC Newsgathering – which provides news reports for television, radio and online/mobile platforms both in the UK and internationally. We report stories of regional and global importance, providing insightful analysis for audiences in English and local languages. We have the highest editorial and technical standards. The India business team has staff in Mumbai and Delhi and they regularly travel around the country and region. They report on news events as well as their own exclusive stories and interviews. There is a strong focus on experimenting with new forms of storytelling for digital audiences and providing analysis of the major themes in global business and economics.

We are looking for a producer to join this team.

### **Job Responsibilities**

- Support reporters and crews, helping originate, research, set up stories and prepare material for broadcast.
- Bring ideas for what we cover and how we cover it in order to engage global audiences.
- Produce items for TV, radio and online, using the appropriate technical and production skills.
- Organise effective coverage from Mumbai and on location in India on the basis of editorial priorities and programme requirements.

Please note this is not a reporting/on air role.

### **Knowledge and Experience**

- Experience of broadcast journalism.
- News judgement and a knowledge of business and economic affairs in India are both essential.
- A wide range of contacts and the ability to use them to find stories before they appear on other outlets.
- A good understanding of the needs of TV, radio and online/mobile journalism are required.
- Experience of covering breaking news stories.

### **Skills and Abilities**

- A proven ability to develop original stories, a commitment to telling stories from across India.

- Ability to work to tight deadlines.
- A creative approach to engaging the audience and story-telling across all platforms.
- Fluency in spoken and written English and Hindi is compulsory. Another Indian language is an advantage. You must have the right to work in India.
- Willingness to work flexibly and travel at short notice.

### **Competencies**

**EDITORIAL JUDGEMENT:** Makes the right editorial and policy decisions based upon a clear understanding of the BBC's distinctive news agenda, the requirements of news and current affairs coverage as well as those of the programme departments.

**CREATIVE THINKING:** Translates news and current affairs into high quality programming through a detailed understanding of the requirements of the broadcast media and possession of the necessary writing, directing and reporting skills.

**SUBJECT KNOWLEDGE:** Demonstrates an expanding knowledge of news and current events in general and specific areas of expertise in particular, including language skills. Develops increasingly useful and exclusive sources of information.

**ANALYTICAL SKILLS:** Simplifies complex problems, processes or projects. Identifies causal relationships and constructs frameworks for problem-solving and/or development.

**MANAGING RELATIONSHIPS AND TEAM WORKING:** Works cooperatively with others to be part of a team, as opposed to working separately or competitively.

**PLANNING AND ORGANISING:** Ability to establish an efficient and appropriate course of action for self and others. Prioritises and plans activities taking into account all the relevant issues factors such as deadlines, staffing and resource requirements.

**RESILIENCE:** Maintains personal effectiveness by managing own emotions in the face of pressure, setbacks or when dealing with provocative situations. Demonstrates an approach to work that is characterised by commitment, motivation and energy.

**UNDERSTANDING DIVERSITY:** Understands and appreciates the uniqueness of self and others. Demonstrates, and is committed to improving, understanding of why people react in particular ways. Understanding diversity in its widest sense. Demonstrates a commitment to improving diversity in the BBC. Takes a balanced approach to discussing