

<b>Job title</b>	<b>Video Journalist</b>		
<b>Job family</b>	<b>Journalism</b>	<b>Band</b>	<b>C</b>

**Job purpose**

The purpose of the role is primarily to initiate, gather and produce material for news, current affairs and general programming. Routinely self-shooting and editing complete packages for use across multiple platforms.

**Key responsibilities and accountabilities**

The main focus of the Video Journalist role is to routinely self-shoot and edit complete news packages, or equivalent. The post holder will also be expected to undertake any of the key responsibilities included below:

- Use a range of video, audio and digital equipment and information technology to research, write, shoot, assemble, edit and deliver outputs in the appropriate medium, to the highest professional standards – recognising the distinct requirements of different types of output.
- Routinely self-shoots and edits complete packages.
- Routinely fulfills duties unsupervised.
- May be required to present the content on radio, TV or online. This might be live or recorded.
- May include the production and presentation of programmes. This might be live or recorded.
- Exercise editorial judgment in developing story ideas and producing accurate and impartial journalism.
- To undertake pre- and post-production and studio work, live and pre-recorded. Use a range of video, audio and digital equipment and information technology to research, write, assemble, edit and deliver programmes in the appropriate medium, to the highest professional standards.
- To liaise closely with other team members and with other departments in the BBC, to ensure that output material is shared, duplication is avoided, and best practice is upheld.
- Take a lead within a team setting or on delivering a specific piece of journalism or project as appropriate.
- To tailor different news treatments for different audiences ensuring that the output reflects the audiences we serve.
- To prioritise and plan activities taking into account all the relevant issues and factors such as deadlines, staffing and resources available.
- To produce engaging packages through a range of production skills.
- Delivering to tight deadlines while maintaining the highest editorial standards.
- Willing and adept at passing on skills through training and mentoring.
- At all times to carry out duties in accordance with the BBC health and safety policy.

**Knowledge, skills, training and experience**

**Essential**

- Ability to gather and prepare audio and video material for use on any service, recognising the distinct requirements of different types of output, self-shooting and editing routinely as the main focus of the role.
- Significant recent experience as a journalist, with a good knowledge of production techniques – especially self-shooting and editing.
- Demonstrates sound editorial and policy decisions based upon a clear understanding of the BBC’s distinctive news agenda, the requirements of news and current affairs coverage and the audience.
- Strong record of originating and developing stories for news programmes.
- Ability to use technology as required, gathering material for broadcast.
- Understands how a team works effectively.
- Able to build and maintain effective working relationships with a range of people.
- Demonstrates a commitment to improving diversity in the BBC and understands how individual differences can benefit the BBC.
- Effective planning and organising skills, ability to concentrate on several areas of work at one time, delivering consistently to deadlines and reacting positively to changes and conflicting priorities.
- Ability to write creatively in an engaging manner, adapt, produce and translate with accuracy, clarity and style appropriate to differing audiences and forms of media suitable for multimedia output.
- The flexibility and adaptability to sustain performance, particularly under pressure to meet deadlines and changing priorities and circumstances.
- An understanding of health and safety procedures and how they apply to broadcasting.

Job impact
<p><b>Decision making</b> High level of responsibility and decision making; able to operate alone. No managerial responsibility. May be informally supported by junior staff i.e. Researchers, Coordinators and Assistants.</p> <p><b>Scope</b> Covers a wide range of journalism activity, producing news content and supporting the production and presentation of programming.</p>

Other information	
For Reward team use only	
Job Code	
Definition:	Support

*This job description is a written statement of the essential characteristics of the job, with its principal accountabilities, incorporating a note of the skills, knowledge and experience required for a satisfactory level of performance. This is not intended to be a complete, detailed account of all aspects of the duties involved.*

**Appendix**

There may be sub-sets of the generic job described above which require additional technical skills. This appendix to the generic job description can be developed to cover such situations.

<b>Division</b>	<b>BBC World Service</b>
<b>Reports to (title)</b>	<b>Assistant Editor</b>
<b>Location base</b>	<b>Delhi</b>

<b>Organisation structure</b>	
<p>BBC World Service, as part of BBC News, is an international multimedia broadcaster, delivering a wide range of language and regional services to serve global audiences. It uses multiple platforms to reach its weekly audience of 394 million across 42 languages. BBC World Service is committed to impartiality, and promotes access to independent and accurate news and provides media literacy training.</p> <p>Challenging disinformation is a strategic objective for World Service and it is now setting up a new Disinformation Unit to tackle fake news. Producing high-impact and original journalism, the unit will work closely with our six Indian language services, based in Delhi, to provide our global audiences with reliable news to spot disinformation and keep themselves immune from fake news.</p>	

<b>Additional job specific responsibilities and accountabilities</b>
<p><b>Role Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Use a range of video, audio and digital equipment and information technology to research, write, assemble, video produce by pulling together and editing from raw footage and deliver outputs in the appropriate medium, to the highest professional standards.</li> <li>• Contribute to the editorial output of the Delhi Disinformation Team by monitoring and highlighting disinformation narratives, stories and trends India and – with the team – producing creative, engaging, impactful video that brings these stories to Language Services audiences and the wider BBC</li> </ul> <p><b>Additional skills/knowledge</b></p> <ul style="list-style-type: none"> <li>• A successful record in digital news production with demonstrable experience of both writing text and producing video content to the highest editorial standards. The successful candidate will be proficient in FCP and/or QEdit, and will have a good working knowledge of CPS.</li> <li>• Understanding - ideally experience - of the research, monitoring and analytics skills, tools and workflow needed for successful disinformation journalism.</li> <li>• Fluent/excellent spoken and written English and at least one Indian Language</li> <li>• Demonstrable experience producing successful content for social media.</li> <li>• Excellent communication skills and a collaborative mindset, with demonstrable experience of working successfully with editorial teams.</li> <li>• A clear understanding of the needs and profile of our target audiences across World Service and the ability to translate these into imaginative and compelling multi-platform content.</li> <li>• A self-starting individual – you will have a practical understanding of the BBC commissioning process, and experience of delivering stories/investigations successfully across the BBC</li> </ul>

## JOB DESCRIPTION



- The ability to plan and organize time and resources effectively and to manage projects to conclusion according to deadlines.
- The ability to work fast, accurately and under pressure.
- Experience of shooting video would be an advantage.